

# Hospice Regulatory Boot Camp



TIME (Local)	Day 1 Agenda • Monday 2025 START: 8:30 AM Local Time		OVERVIEW
8:30–8:40 (10 min PPT) (NO Q&A)	<b>Welcome to Hospice Regulatory Boot Camp</b>  Presenter: Carrie Cooley		Introductions and announcements
8:40-9:00 (20 min PPT) (NO Q&A)	1.	<b><i>The Hospice Experience and Introduction of Case Studies</i></b>  Presenter: Carrie Cooley	Overview of the Conditions of Participation versus the Conditions for Coverage/Payment and introduction of 3 case studies to be used throughout the three days of training.
9:00-10:00 (50 min PPT) (10 Q&A)	2.	<b><i>Electing the Medicare Hospice Benefit</i></b>  Presenter: Dr. Lauren Templeton	Technical and clinical evaluation of patients electing the hospice benefit; discussion of the roles and responsibilities of the referring physician, attending physician, and hospice physician(s).
<b>10:00-10:15</b>	<b>BREAK (15 MINUTES)</b>		
10:15-11:25 (60 min PPT) (10 Q&A)	3.	<b><i>Assessment of the Hospice Patient Throughout the Course of Care</i></b>  Presenter: Colleen O’Keefe	Detailed review of the regulations governing the assessment of the patient/family throughout the course of hospice care. Regulatory compliance will be demonstrated via the 3 case studies.
<b>11:25-12:25</b>	<b>PLATED LUNCH (60 MINUTES)</b>		
12:25-1:35 (60 min PPT) (10 Q&A)	4.	<b><i>The Interdisciplinary Group (IDG): Care Planning and Coordination of Care</i></b>  Presenter: Colleen O’Keefe	Discussion of the regulatory and operational requirements related to care planning, care coordination, and documentation of IDG meetings. Regulatory compliance will be demonstrated through the 3 case studies.
<b>1:35-1:50</b>	<b>BREAK (15 minutes)</b>		
1:50-3:00 (60 min PPT) (10 Q&A)	5.	<b><i>Ending Hospice Care: Discharge for Extended Prognosis, Revocation, and Transfer</i></b>  Presenter: Carrie Cooley	Navigating the nuances, complexities, and documentation associated with ending hospice care. Regulatory compliance will be demonstrated through the 3 case studies.
3:00-4:10 (60 min PPT) (10 Q&A)	6.	<b><i>The Engaged Hospice Physician</i></b>  Presenter: Dr. Lauren Templeton	Discussion of the clinical and administrative responsibilities of an engaged hospice physician and recommended documentation practices. Detailed discussion of the hospice physician’s prognostication decisions and documentation responsibilities.

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TIME (Local)	Day 2 Agenda • Tuesday 2025 START: 8:30 AM Local Time		OVERVIEW
8:30-9:40 (60 min PPT) (10 Q&A)	7.	<b>Higher Levels of Care: General Inpatient (GIP) and Continuous Home Care (CHC)</b>  Presenter: Colleen O'Keefe	Regulatory and payment requirements to support payment for the general inpatient (GIP) level of care and the continuous home care (CHC) level of care. Regulatory compliance will be demonstrated through the 3 case studies.
9:40-10:40 (40 min PPT) (20 Q&A)	8.	<b>HOPE Tool: Strategies for Success*</b>  Presenter: Carrie Cooley	Review of the potential pitfalls and struggles hospices are facing in these early months of HOPE Tool implementation.  *Subject to change based on HOPE Tool implementation*
10:45-11:00	BREAK (15 MINUTES)		
11:00-12:00 (50 min PPT) (10 Q&A)	9.	<b>Hospice Care Index (HCI): Evaluating The Quality of Hospice Care</b>  Presenter: Dr. Lauren Templeton	Discussion of the 10 claims-based measures collected to assess quality of care. Also, an examination of hospice processes and strategies to support excellent patient outcomes.
12:00-1:00	PLATED LUNCH (60 MINUTES)		
1:00-2:00 (50 min PPT) (10 Q&A)	10.	<b>Medicare Spending Outside the Hospice Benefit</b>  Presenter: Dr. Lauren Templeton	Examination of the current payment-related scrutiny of Medicare payments made to non-hospice providers. Discussion of hospice physician relatedness determinations, including physician documentation and other risk-mitigation strategies.
2:00-2:15	BREAK (15 MINUTES)		
2:15-3:15 (50 min PPT) (10 Q&A)	11.	<b>Risk Mitigation for Hospice Providers</b>  Presenter Howard Young Partner, Morgan Lewis & Bockius	A discussion of the government's current scrutiny of hospice providers and concrete and practical approaches for risk mitigation.
3:15-4:15 (50 min PPT) (10 Q&A)	12.	<b>CMS Contractor Audits</b>  Presenter: Carrie Cooley	Discussion of current audits (e.g., TPE, UPIC, SMRC, etc.) being conducted by various CMS contractors. Discussion of initial response, submission timelines, documentation submission, and appeal strategies.

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TIME (Local)		Day 3 Agenda • Wednesday 2025 START: 8:30 AM Local Time		OVERVIEW
8:30-9:30 (50 min PPT) (10 Q&A)	13.	<b>Local Coverage Determination (LCD)</b> <b>Guidelines: CGS, NGS, and Palmetto</b>  Presenter: Dr. Lauren Templeton		An in-depth review of Local Coverage Determination (LCD) guidelines and their utilization in clinical record documentation. Compliance documentation for all IDG members will be demonstrated using the 3 case studies.
<b>9:30-9:45</b>		<b>BREAK (15 MINUTES)</b>		
9:45-10:45 (50 min PPT) (10 Q&A)	14.	<b>Hospice Assessment Tools</b>  Presenter: Colleen O’Keefe		Use of common hospice assessment tools (e.g., ADLs, FAST, PPS, NYHA) to evaluate and document hospice eligibility upon admission and throughout the course of care. Regulatory compliance will be demonstrated through the 3 case studies.
10:45-11:45 (50 min PPT) (10 Q&A)	15.	<b>Comparative Documentation Over Time</b>  Presenter: Carrie Cooley		Utilizing comparative data over time to demonstrate disease progression in the clinical record documentation. Regulatory compliance will be demonstrated through the 3 case studies.
<b>11:45-12:45</b>		<b>PLATED LUNCH (60 MINUTES)</b>		
12:45-1:45 (50 min PPT) (10 Q&A)	16.	<b>Drafting Compelling Physician Narrative Statements</b>  Presenter: Dr. Lauren Templeton		A detailed explanation of the methodology for drafting compelling physician narrative statements that clearly demonstrate a patient’s terminal prognosis and are sufficient to support claim payment.
<b>1:45-2:00</b>		<b>BREAK (15 MINUTES)</b>		
2:00-3:00 (50 min PPT) (10 Q&A)	17.	<b>Weatherbee’s Recipe for Excellent Clinical Record Documentation</b>  Presenter: Colleen O’Keefe		Discussion of the most important documentation components and strategies for all IDG members to demonstrate the patient’s terminal prognosis during each claim period.
3:00-3:50 (50 min PPT) (No Q&A)	18.	<b>Taking It Home: Next Steps to Mitigate Compliance and Documentation Vulnerabilities</b>  Presenter: Carrie Cooley		A step-by-step Action Plan to mitigate any compliance risk and implement successful documentation practices for your hospice’s IDG members.